

### **Scope of Assignment**

- Calculation of title wise cost of Textbooks and cost of lottery at various machine under manual checking and online checking
- Actual product cost ascertainment for the products with the existing data
- Identification of cost elements
- Classification of costs into direct, indirect and overhead
- Creation of Cost Centre
- Allocation of overhead/allocable cost to various cost centers
- Fixing of Standard cost for standard production
- Preparation of cost sheet
- Production cost at various stages i.e., Reproduction, Printing, Binding etc.
- Comparison of standard cost for actual production with actual cost
- Recommend cost control measures
- Machine wise product cost
- Cost calculation and price fixation of Textbooks