



## KERALA BOOKS AND PUBLICATIONS SOCIETY

(An undertaking of the Government of Kerala)  
Kakkanad P.O. Kochi-682 030, Kerala



No.P2-423/COM/2025-26

5043

GSTIN: 32AAATK2642L1ZR

Dated 03. 12.2025

### TENDER NOTICE

Sealed competitive tenders superscribing "**Tender for transportation of printed materials of PRD due on 10.12.2025**" on the envelope are invited for the transportation of printed materials from KBPS to all over Kerala for a period of 2 months. The tender shall be given as per the terms and conditions detailed below for the following capacity/tonnage vehicle.

**Interested parties are requested to quote their rates (exclusive of all taxes and levies)** towards the following specifications as per the terms and conditions and type of vehicles/ various capacities as detailed below in the attached **Annexure C**.

1. "Up and down distance per Km basis (From KBPS to delivery point and return back to KBPS)"
2. "Rate for one side distance up to destination per Km basis (Farthest distance from KBPS will be considered as last point of delivery)"

#### Terms and Conditions:

**1) The rate (exclusive of all taxes and levies) should be quoted per kilometer basis as per the following slab for each capacity vehicle.**

1. Up to 50 Km (Minimum Charge)
2. Additional rate per Km.

#### Capacity of vehicle

- a) Up to 2 MT
- b) Above 2 MT to 3 MT
- c) Above 3MT to 5 MT
- d) Above 5 MT to 8MT
- e) Above 8 MT to 10 MT
- f) Above 10 MT [**If weight exceeds 10 MT, then extra charge will be paid**]

2) Bidders shall specify their PAN/GST in the tender.

**3) The due date for the receipt of the tender is up to 12.00 noon on 10.12.2025.** Late tender will not be accepted.

**4) The tender will be opened at 02.00 p.m. on 10.12.2025** in the presence of the bidders or their authorized representatives, who may be present at that time.

**5) Parties/Contractors who have defaulted in executing any work order/contract with KBPS(Society) or whose contract/work order were terminated by KBPS are not eligible to participate in this tender.**

M.D. Office: 0484-2422243 M.P.A., C.F.A. 0484-2422245

Office: 0484-2422343 P.M. (Mobile): 92880 01403

E-mail: [books.kbps@gmail.com](mailto:books.kbps@gmail.com) , Website: [www.kbps.kerala.gov.in](http://www.kbps.kerala.gov.in)

6) The tender should be accompanied by an EMD of ₹ 1,500/- (Two Thousand five hundred only) in the form of DD in favour of Managing Director, Kerala Books and Publications Society, Kochi-30, without which the tender/bid will be rejected outright.

7) Bidder should execute duly filled, signed and sealed agreement in ₹ 200/- Kerala Stamp Paper as per specimen enclosed, else the tender/bid will be treated as invalid.

8) The near relatives of employees of KBPS are not eligible to participate in the tender. The relationship for the purpose will be as specified in the Annexure 21 of Stores Purchase Manual (extract given as Annexure A). In addition to this mother's sister's son/daughter shall also deemed to be a relative. **The copy of the declaration (Annexure B) in this regard, duly filled, signed and sealed shall be submitted, else the tender/bid will be summarily rejected.**

9) The contract may be awarded to one or more contractors as per the decision of the Managing Director. Successful bidders have to execute an agreement in ₹ 200/- Kerala Stamp Paper and also furnish Security Deposit of ₹ 7,500/- by DD in favour of Managing Director, Kerala Books and Publications Society. The successful bidder has to make available the vehicle on requisition at KBPS site within 3 hours of intimation, written or oral/over phone for the safe transportation of the printed materials from KBPS to all over Kerala.

10) All the rights to accept or reject whole or part of the tender without assigning any reason thereof is reserved by the Society. The decision of the Society will be final & binding on the bidder.

11) All rules and regulations of the tender/bid shall be in accordance with the Stores Purchase Manual 2013 of the Govt. of Kerala.



Managing Director

To

PM/CFA/FGS/Stores/PPD/SO (S&D)

Notice Board

IT- to uplink in our website

**Note:**

- The agreement should be signed and sealed in every page and 2 witnesses should be signed in the last page.
- Annexure B should preferably be in letter head and duly filled, signed and stamped.
- Annexure C - Rate should be duly filled, signed and stamped.

## **Annexure A**

### **EXTRACT FROM THE STORES PURCHASE MANUAL OF KERALA**

#### **Meaning of “Relative”**

**A person shall be deemed to be a relative of another if, and only if,**

- a) they are members of Hindu undivided family or;**
- b) they are husband and wife; or**
- c) the one is related to the other in the manner indicated in Schedule 1-A**

#### **Schedule 1 A List of Relatives**

1) Father	2) Mother (including step-mother)
3) Son (including step-son)	4) Son's wife
5) Daughter (including step-daughter)	6) Father's father
7) Father's mother	8) Mother's mother
9) Mother's father	10) Son's son
11) Son's son's wife	12) Son's daughter
13) Son's daughter's husband	14) Daughter's husband
15) Daughter's son	16) Daughter's son's wife
17) Daughter's daughter	18) Daughter's daughter's husband
19) Brother (including step-brother)	20) Brother's wife
21) Sister (including step-sister)	22) Sister's husband
23) Husband's father	24) Husband's mother
25) Husband's sister	26) Wife's father
27) Wife's mother	28) Wife's brother
29) Wife's sister	30) Wife's sister's husband
31) Father's brother	32) Father's sister
33) Mother's brother	34) Mother's sister
35) Father's sister's husband	36) Father's brother's wife
37) Mother's brother's wife	38) Mother's sister's husband
39) Brother's son	40) Brother's son's wife
41) Brother's daughter	42) Sister's son
43) Sister's daughter	44) Father's brother's son
45) Father's brother's daughter	46) Father's sister's son
47) Father's sister's daughter	48) Mother's brother's son
49) Mother's brother's daughter	

**Annexure B**  
**DECLARATION**

**FOR NO NEAR RELATIVE (S) OF THE CONTRACTOR WORKING IN KBPS**

I.....S/o,  
Sri.....

her by certify that none of my relative(s) as defined in the tender notice are employed in KBPS as per the details given below. In case at any stage, it is found that the information given by me is false/ incorrect, Managing Director, KBPS shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

Signature of the tenderer with seal

The relationship for the purpose will be as specified in the Annexure 21 of the Stores Purchase Manual of Kerala (extract given as Annexure A).

In case of proprietorship firm, certificate will be given by the proprietor, and in case of Partnership firm, certificate will be given by all the partners and in case of Ltd. Company by all the Directors of the company or company secretary on behalf of all directors. Any breach of these conditions by the company or firm or any other person, the tender/work will be cancelled and earnest money/Security Deposit will be forfeited at any stage whenever it so noticed . The department will not pay any damages to the company or firm or the concerned person. The company or firm or the persons will also be debarred for further participation in the concerned unit.

Place:  
Date:

Signature of tenderer/Authorized Signatory

Name of the Tenderer

Seal of the Tenderer

### AGREEMENT

Articles of agreement executed on this the ..... day of ..... Two thousand and ..... BETWEEN the Managing Director, Kerala Books & Publications Society (hereinafter referred to as "the Society") of the one part and Shri. ..... (H.E. name and address of the tenderer) (hereinafter to as "the bounden") of the other part.

WHEREAS in response to the ..... Notification No. .....  
the bounden has submitted to the society a tender for the ..... specification therein subject to the terms and conditions in the said tender;

WHEREAS the bounden has also deposited with the Society a sum of ₹. .... (Rupees ..... ) as earnest money for execution of an agreement undertaking the due fulfillment of the contract in case his tender is accepted by the Society.

NOW THESE PRESENTS WITNESS and it is hereby mutually agreed as follows:

1. In case the tender submitted by the bounden is accepted by the Society and the contract for ..... is awarded to the bounden, the bounden shall within ..... days of acceptance of his tender execute an agreement with the Society incorporating all the terms and conditions under which the Society accepts his tender.
2. In case the bounden fails to execute the agreement as aforesaid incorporating the terms and conditions governing the contract, the Society shall have power and authority to recover from the bounden any loss or damage caused to the Society by such breach as may be determined by the society by appropriating the earnest money deposited by the bounden and if the earnest money is found to be inadequate the deficit amount may be recovered from the bounden and his properties movable and immovable in the manner hereinafter contained.
3. All sums found due to the Society under or by virtue of this agreement shall be recoverable from the bounden and his properties movable and immovable under the provisions of the Revenue Recovery Act for the time being in force as though such sums are arrears of land revenue and in such other manner as the Society may deem fit.

In witness whereof Shri/Smt. ..... (H.E. name and designation) for and on behalf of the Kerala Books and Publications Society, Kakkanad P.O., Kochi-692030 and Shri. ..... Bounden have hereunto set their hands the day and year shown against their respective signatures.

Signed by Shri. ..... (date) .....

In the presence of witness:

1. .....
2. .....

Signed by Shri. ..... (date) .....

In the presence of witness:

1. .....
2. .....

Signature of the tenderer with seal

## Annexure C

CAPACITY OF VEHICLE (RATE FOR UP AND DOWN DISTANCE PER KM BASIS (FROM KBPS TO DEVILERY POINT AND RETURN BACK 1 TO KBPS) SHOULD BE QUOTED EXCLUSIVE OF ALL TAXES AND LEVIES AS PER THE FOLLOWING SLAB FOR EACH CAPACITY VEHICLE)

Sl. No.	Capacity of Vehicle	Up to 50 KM (Minimum charge) excluding Tax	Minimum charge with Tax	Additional rate per km (excluding Tax)	Additional rate with Tax
a	Up to 2 MT				
b	Above 2 MT to 3 MT				
c	Above 3 MT to 5 MT				
d	Above 5 MT to 8MT				
e	Above 8 MT to 10 MT				
f	Above 10 MT (If weight exceeds 10 MT, then extra charge will be paid)				

CAPACITY OF VEHICLE (RATE FOR ONE SIDE DISTANCE UP TO DESTINATION PER KM BASIS [FARTHEST DISTANCE FROM KBPS 2 WILL BE CONSIDERED AS LAST POINT OF DELIVERY] SHOULD BE QUOTED EXCLUSIVE OF ALL TAXES AND LEVIES AS PER THE FOLLOWING SLAB FOR EACH CAPACITY VEHICLE)

Sl. No.	Capacity of Vehicle	Up to 50 KM (Minimum charge) excluding Tax	Minimum charge with Tax	Additional rate per km (excluding Tax)	Additional rate with Tax
a	Up to 2 MT				
b	Above 2 MT to 3 MT				
c	Above 3MT to 5 MT				
d	Above 5 MT to 8MT				
e	Above 8 MT to 10 MT				
f	Above 10 MT (If weight exceeds 10 MT, then extra charge will be paid)				