



## KERALA BOOKS AND PUBLICATIONS SOCIETY

(An undertaking of the Government of Kerala)  
Kakkanad P.O. Kochi-682 030, Kerala



No. P1-3545/2024/1137

Date : 02 . 03.2024.

### e -Tender Notice

e - tenders are invited through [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) for the Supply, Installation, Testing and Commissioning of **Automatic Sheet counting machine - 4 nos.**, with the technical specification attached as Annexure A, in two bid system.

#### Terms and Conditions

1. Bidders possessing valid Digital Signature Certificate can submit their offers online. The manual submission of the same will not be entertained; online offer through [www.etenders.kerala.gov.in](http://www.etenders.kerala.gov.in) only will be accepted.
2. Resubmission of offer is possible, before the last date as permitted in the web site.
- 3.

|                                                                       |                                                                                      |
|-----------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Tender reference no.                                                  | P1-3545/2024/1137 dated: 02 .03.2024                                                 |
| Name of the work                                                      | Supply, Installation, Testing and Commissioning of Automatic Sheet counting machines |
| Quantity                                                              | 4 nos.                                                                               |
| EMD                                                                   | Rs. 80,000/-                                                                         |
| Cost of Tender document (non-refundable)                              | Rs. 16,000/-                                                                         |
| Date of pre bid meeting query and participation confirmation end date | 02.04 .2024 at 11.00 hrs                                                             |
| Date of online pre bid meeting                                        | 03.04 .2024 at 14.00 hrs                                                             |
| Due date for online tender/bid submission                             | 02.05.2024 at 11.00 hrs                                                              |
| Date of online bid opening                                            | 06.05 .2024 at 11.00 hrs                                                             |
| Period of validity of price/offer                                     | 6 months (180 days) from opening of tender                                           |

4. An online pre bid meeting will be arranged by KBPS on the aforesaid date. Those who are interested for participating in the meeting should send their details/queries to the e-mail id : [kbpspurchase@gmail.com](mailto:kbpspurchase@gmail.com) within the time mentioned in the above table.
5. Prices quoted should be for the supply, installation, testing and commissioning of the machine at KBPS, Kakkanad, Kochi - 682030
6. Bidders are requested to quote rates in the price schedule (BOQ) only. The basic rate (including all expenses like transportation of the machine till KBPS, unloading and positioning of the machine) till the commissioning of the machine at KBPS, Indian GST, taxes/levies, should be quoted separately in the respective columns of BOQ. Please do not quote/mention rates anywhere else in the tender other than BOQ.
7. The successful party should provide 1 (one) year comprehensive warranty for the equipment.
8. The successful party should provide sufficient training to the concerned staff of KBPS.
9. The successful party should make all the arrangements for unloading, positioning and installing the machine at the allotted space at KBPS at their own cost.

10. Parties/contractors who have defaulted in executing any purchase order/contract with KBPS or whose purchase order/contract were terminated by KBPS are not eligible to participate in this tender.
11. Payment will be made only after the satisfactory receipt, installation and commissioning of the machine in good condition and to the satisfaction of KBPS.
12. The tenderer should submit an undertaking in their own letterhead (as per the format attached in tender document) stating that if they are the successful tenderer they are ready to supply the spares having proprietary nature for the installed machine without any advance payment towards the cost of the same. The payment term will be : "Payment will be made only after the receipt of spares in good condition."
13. The parties are requested to specify their GST no., PAN no. and HSN code of the item.
14. The scanned copy of the brochures/specification of the quoted item (in English) should be submitted online and subsequently the original in a separate cover should reach the office of the undersigned on or before the opening time of the tender.
15. The near relatives of employees of KBPS are not eligible to participate in the tender. The relationship for the purpose will be as specified in Annexure 21 of Stores Purchase Manual of Kerala (extract given as Annexure B). In addition to this mother's sister's son/daughter shall also deemed to be a relative. The scanned copy of the declaration (annexure C) in this regard, duly filled and signed should be submitted online.
16. The scanned copy of the agreement in Rs. 200/- Kerala stamp paper duly filled, signed and sealed, in every page should be submitted online.
17. The scanned copy of the Tender document duly filled, signed and sealed in every page should be submitted online.
18. Tenders/bids received through online without duly filled, signed and sealed preliminary agreement, tender document; Annexure C will be treated in accordance with the Stores Purchase Manual of the Government of Kerala and its amendments from time to time.
19. All the rights to accept or reject whole or part of the offer without assigning any reason thereof is reserved by KBPS. The decision of KBPS will be final and binding on the tenderer. The Courts at Ernakulam alone shall have jurisdiction over the subject matter of the contract.
20. All rules and regulations of the Tender/bid shall be in accordance with the Stores Purchase Manual of the Government of Kerala.

  
MANAGING DIRECTOR

Cc to Fin, JS (Admn): To advertise in Kerala Gazette, Indian Trade Journal and suitable Dailies (in one or more leading regional language newspapers and also in one or two issues of a leading English newspaper published in India having wide circulation)  
IT department for publishing in website

## **Annexure A**

### **Specification for the Automatic sheet counting machine - 4 nos.**

1. Speed required : 1500 sheets per minute or more
2. Mechanism : Pin and Blade
3. Tab insertion : Every 5 sheets onwards
4. GSM range : 45 – 200 gsm
5. Sheet size (**must count in Minimum and Maximum**)
  - a. Minimum : 150 mm x 150 mm
  - b. Maximum : 300 mm x 600 mm
6. Maximum pile height for one time counting : 210 mm or more
7. All software and accessories, compressors, vacuum pumps, UPS etc must be provided along with the machine.
8. Minimum 1 (one) year comprehensive warranty must be provided. After warranty, the rates, terms and conditions regarding AMC also to be provided
9. System acceptance will be provided only after satisfactory performance in continuous production.
10. The tenderers should ensure the supply of consumables and spare parts
11. All manuals related to operation, maintenance and spare parts must be provided with the system in hardcopy (3 copies each) and softcopy.
12. Proper operational and maintenance training must be provided to KBPS staff.
13. Items which are not covered under Technical specification shall be carried out as per relevant IS specification or as per manufacturer's specification.

## **Annexure B**

### **EXTRACT FROM THE STORES PURCHASE MANUAL OF KERALA**

#### **Meaning of “Relative”**

**A person shall be deemed to be a relative of another if, and only if,**

- a) they are members of Hindu undivided family or;**
- b) they are husband and wife; or**
- c) the one is related to the other in the manner indicated in Schedule 1-A**

#### **Schedule 1 A List of Relatives**

- |                                       |                                   |
|---------------------------------------|-----------------------------------|
| 1) Father                             | 2) Mother (including step-mother) |
| 3) Son (including step-son)           | 4) Son's wife                     |
| 5) Daughter (including step-daughter) | 6) Father's father                |
| 7) Father's mother                    | 8) Mother's mother                |
| 9) Mother's father                    | 10) Son's son                     |
| 11) Son's son's wife                  | 12) Son's daughter                |
| 13) Son's daughter's husband          | 14) Daughter's husband            |
| 15) Daughter's son                    | 16) Daughter's son's wife         |
| 17) Daughter's daughter               | 18) Daughter's daughter's husband |
| 19) Brother (including step-brother)  | 20) Brother's wife                |
| 21) Sister (including step-sister)    | 22) Sister's husband              |
| 23) Husband's father                  | 24) Husband's mother              |
| 25) Husband's sister                  | 26) Wife's father                 |
| 27) Wife's mother                     | 28) Wife's brother                |
| 29) Wife's sister                     | 30) Wife's sister's husband       |
| 31) Father's brother                  | 32) Father's sister               |
| 33) Mother's brother                  | 34) Mother's sister               |
| 35) Father's sister's husband         | 36) Father's brother's wife       |
| 37) Mother's brother's wife           | 38) Mother's sister's husband     |
| 39) Brother's son                     | 40) Brother's son's wife          |
| 41) Brother's daughter                | 42) Sister's son                  |
| 43) Sister's daughter                 | 44) Father's brother's son        |
| 45) Father's brother's daughter       | 46) Father's sister's son         |
| 47) Father's sister's daughter        | 48) Mother's brother's son        |
| 49) Mother's brother's daughter       |                                   |

**Annexure C**  
**DECLARATION**

FOR NO NEAR RELATIVE (S) OF THE CONTRACTOR WORKING IN KBPS

I.....S/O Sri.....

Hereby certify that none of my relative(s) as defined in the tender notice are employed in KBPS as per detail given below. In case at any stage, it is found that the information given by me is false/incorrect, Managing Director, KBPS shall have the absolute right to take any action as deemed fit, without any prior intimation to me.

Signature of the tenderer with seal

The relationship for the purpose of rule will be as specified in Stores Purchase Manual of Kerala (extract given as Annexure B).

In case of proprietorship firm, certificate will be given by the proprietor, and in case of Partnership firm, certificate will be given by all the partners and in case of Ltd. Company by all the Directors of the company or company secretary on behalf of all directors. Any breach of these conditions by the company or firm or any other person, the tender/work will be cancelled and earnest money/security deposit will be forfeited at any stage whenever it is so noticed. The department will not pay any damages to the company or firm or the concerned person. The company or firm or the persons will also be debarred for further participation in the concerned unit.

Place:  
Date:

Signature of tenderer/Authorized Signatory

Name of the Tenderer

Seal of the Tenderer